

New Committee and Board Chair Online Orientation

Week 10: Resolutions



When is it appropriate to submit a resolution?

Resolutions proposed must be compatible with the Association's purposes as stated in the Association's [Bylaws](#) and, as appropriate, any applicable Strategic Objectives/Strategic Initiatives in ASHA's Strategic Pathway to Excellence. The development of a resolution is appropriate only when the proposed actions are possible and practical within the Association's current structure or policy. Please review the document, [Principles for the Preparation of Resolutions](#) on ASHA's website for additional information.

Who can submit a resolution for consideration by the Board of Directors?

Resolutions originate with an Association committee/board/council, special interest group, National Office staff or other ad hoc committees or working groups.

Do resolutions undergo a review prior to being considered by the Board?

Yes. Resolutions are submitted to an internal review team comprised of representatives from editorial services, budget, information services, planning, and the appropriate chief staff officer. After adjustments resulting from the internal review process, the resolution is submitted to the BOD for consideration. Please refer to the [Committee Toolkit](#) (p. 16) for additional information on the resolutions process.

How often does the BOD review resolutions?

The Board reviews resolutions throughout the year so actions can be taken in a timely manner and typically acts on resolutions electronically. Refer to [Resolutions Process](#) on ASHA's website for detailed information for the consideration of a resolution once it is received by the Board.

What is the timeline from development to consideration of a resolution?

The timeframe is approximately two to three weeks. The internal review process takes approximately seven days. Once the resolution is submitted to the Board, they are given approximately five to seven days to discuss the resolution and then to vote on it.

Where can I find the resolution form?

Please consult your Ex Officio to obtain and draft a resolution form.