ASHA CE PROVIDER AGREEMENT

This ASHA CE Provider Agreement (this "Agreement") governs your relationship with ASHA as a continuing education ("CE") Provider. ASHA is committed to protecting its members and other data subjects, and the overall integrity of the CE process. ASHA adheres to robust ethical and quality control standards, and we count on our partners to do the same. As a partner and an approved CE Provider affiliated with ASHA, your organization commits to:

- 1. Providing accurate and truthful information to ASHA Continuing Education ("ASHA CE") in all transactions to the best of its knowledge.
- 2. Conducting all operations and CE courses in an ethical manner that respects the rights and worth of the individuals the organization serves.
- 3. Operating within the <u>Standards for ASHA CE Providers</u>, <u>ASHA CE Policies</u>, <u>ASHA CE's API Terms</u>, and the terms of this agreement or relinquish approval status after due process.
- 4. Abiding by any revision of Standards for ASHA CE Providers, ASHA CE Policies, and ASHA CE's API Terms or inform ASHA CE of intentions to withdraw.
- 5. Waiving registration fees for CEB-designated monitors in any programs provided for purposes of monitoring compliance with Standards for ASHA CE Providers and CE Policies.
- 6. Advertising CE courses eligible for ASHA CEUs using the unaltered ASHA Approved CE Provider brand block.
- 7. Providing full and accurate disclosure about CE courses and fees in all promotions and advertising.
- 8. Not implying or stating that ASHA Approved CE Provider status confers ASHA endorsement of course content, specific products, or clinical procedures.
- 9. Reaffirming its commitment to this Agreement in its then-current form as requested by ASHA.
- 10. Paying all fees promptly when due.
- 11. Removing the ASHA Approved CE Provider insignia and brand block from all documents, promotional materials, and website content once Provider status is withdrawn or terminated.
- 12. Keeping all records related to compliance with Standards for ASHA CE Providers and ASHA CE Policies, as well as participant completion, for the required retention period once Provider status is withdrawn or terminated.

This Agreement shall remain in full force and effect until rescinded or replaced by ASHA or until your organization's ASHA Approved CE Provider status is withdrawn or terminated. Items 1,11, and 12 above shall survive the termination of this Agreement.

You represent and warrant that you have authority to bind your organization to the terms set forth herein. As the CE Administrator ("CEA") for your organization, you further represent and warrant that you have read and agree to the <u>CEA Roles and Responsibilities</u>

You represent and warrant that you have read and become familiar with all <u>Standards for ASHA CE Providers</u> and <u>ASHA CE Policies</u>, and that you will review the ASHA Continuing Education website throughout each year to remain updated on any revisions to these standards, policies and API terms.

