1 Code of Ethics

- 2 Effective March 1, 2016-2023
- 3

4 Preamble

5 The American Speech-Language-Hearing Association (ASHA; hereafter, also known as "**T**the

- 6 Association") has been committed to a framework of common principles and standards of practice
- 7 since ASHA's inception in 1925. This commitment was formalized in 1952 as the Association's first Code
- 8 of Ethics. This <u>Code</u> has been modified and adapted to reflect the current state of practice and to

9 address evolving issues within the professions. as society and the professions have changed.

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11 The <u>ASHA</u> Code of Ethics reflects <u>professional values and</u> what we value as professionals and

12 establishes expectations for our scientific and clinical practice. It is based on principles of duty,

13 accountability, fairness, and responsibility. The ASHA Code of Ethics and is intended to ensure the

14 welfare of the consumer and to protect the reputation and integrity of the professions. <u>The Code of</u>

15 Ethics is a framework and a guide for professionals in support of day-to-day decision making related to

16 professional conduct.

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18 The ASHA Code of Ethics is a framework and focused guide for professionals in support of day to day 19 decision making related to professional conduct. The Code of Ethics is partly obligatory and disciplinary 20 and partly as well as aspirational and descriptive in that it defines the professional's role. The Code 21 educates professionals in the discipline, as well as students, other professionals, and the public, 22 regarding ethical principles and standards that direct professional conduct. It is an integral educational 23 resource for professionals in the discipline, students, other professionals, and the public, regarding 24 ethical principles and standards that are expected of audiologists, speech-language pathologists, and 25 speech, language, and hearing scientists.

26

27 The preservation of the highest standards of integrity and ethical principles is vital to the responsible 28 discharge of obligations by audiologists, speech-language pathologists, and speech, language, and 29 hearing scientists who serve as clinicians, educators, mentors, researchers, supervisors, and

- administrators. This Code of Ethics sets forth the fundamental principles and rules considered essential
 to this purpose and is applicable to the following individuals:
- a member of the American Speech-Language-Hearing Association holding the Certificate of
 Clinical Competence (CCC)
- a member of the Association not holding the Certificate of Clinical Competence (CCC)
- a nonmember of the Association holding the Certificate of Clinical Competence (CCC)
- an applicant for certification, or for membership and certification

ASHA members who provide clinical services must hold the Certificate of Clinical Certification and must
 abide by the Code of Ethics. By holding ASHA certification and/or membership, or through application
 for such, all individuals are automatically subject to the jurisdiction of the Board of Ethics for ethics
 complaint adjudication. Individuals who provide clinical services and who also desire membership in
 the Association must hold the CCC

- 41 the Association must hold the CCC.
- 42

The fundamentals of ethical conduct are described by Principles of Ethics and by Rules of Ethics. The four Principles of Ethics form the underlying philosophical basis for the Code of Ethics and are reflected in the following areas: (I) responsibility to persons served professionally and to research participants, both human and animal; (II) responsibility for one's professional competence; (III) responsibility to the public; and (IV) responsibility for professional relationships. Individuals shall honor and abide by these Principles as affirmative obligations under all conditions of applicable professional activity. Rules of Ethics are specific statements of minimally acceptable as well as unacceptable professional conduct.

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The Code <u>of Ethics</u> is designed to provide guidance to members, applicants, and certified individuals, <u>and applicants</u> as they make professional decisions. Because the Code <u>of Ethics</u> is not intended to address specific situations and is not inclusive of all possible ethical dilemmas, professionals are expected to follow the <u>its</u> written provisions and to uphold the <u>its</u> spirit and purpose of the Code. Adherence to the Code of Ethics and its enforcement results in respect for the professions and positive outcomes for individuals <u>those</u> who benefit from the work of audiologists, speech-language pathologists, and speech, language, and hearing scientists. 59

60 Principle of Ethics I

61

Individuals shall honor their responsibility to hold paramount the welfare of persons they serve
 professionally or who are participants in research and scholarly activities, and they shall treat animals

- 64 involved in research in a humane manner.
- 65

66 Rules of Ethics

- 68 A. Individuals shall provide all clinical services and scientific activities competently.
- B. Individuals shall use every <u>all available</u> resources, including referral and/or interprofessional
 collaboration when appropriate, to ensure that quality service is provided.
- C. Individuals shall not discriminate in the delivery of professional services or in the conduct of
 research and scholarly activities on the basis of <u>age, citizenship, disability, race,</u> ethnicity, sex,
 <u>gender, gender identity/gender expression, genetic information, national origin, race, sexual</u>
 orientation, age, religion, <u>sex, sexual orientation, or veteran status</u>. national origin, disability,
 culture, language, or dialect.
- D. Individuals shall not misrepresent the credentials of aides, assistants, technicians, support
 personnel, students, research assistants-interns, Clinical Fellows, or any others under their
 supervision, and they shall inform those they serve professionally of the name, role, and
 professional credentials of persons providing services.
- E. Individuals who hold the Certificate of Clinical Competence may delegate tasks related to the
 provision of clinical services to aides, assistants, technicians, support personnel, or any other
 persons only if those persons are adequately prepared and are appropriately supervised. The
 responsibility for the welfare of those being served remains with the certified individual
 audiologist or speech-language pathologist.
- F. Individuals who hold the Certificate of Clinical Competence shall not delegate tasks that require
 the unique skills, knowledge, judgment, or credentials that are within the scope of their

- profession to aides, assistants, technicians, support personnel, or any nonprofessionals over
 whom they have supervisory responsibility.
- G. Individuals who hold the Certificate of Clinical Competence may delegate to students tasks
 related to the provision of clinical services that require the unique skills, knowledge, and
 judgment that are within the scope of practice of their profession only if those students are
 adequately prepared and are appropriately supervised. The responsibility for the welfare of
 those being served remains with the certified individual audiologist or speech-language
 pathologist.
- H. Individuals shall obtain informed consent from the persons they serve about the nature and
 possible risks and effects of services provided, technology employed, and products dispensed.
 This obligation also includes informing persons served about possible effects of not engaging in
 treatment or not following clinical recommendations. If diminished decision-making ability of
 persons served is suspected, individuals should seek appropriate authorization for services,
 such as authorization from a spouse, other family member, or legally authorized/appointed
 representative.
- I. Individuals shall enroll and include persons as participants in research or teaching
 demonstrations/simulations only if participation is voluntary, without coercion, and with
 informed consent.
- J. Individuals shall accurately represent the intended purpose of a service, product, or research
 endeavor and shall abide by established guidelines for clinical practice and the responsible
 conduct of research, including humane treatment of animals involved in research.
- K. Individuals who hold the Certificate of Clinical Competence shall evaluate the effectiveness of
 services provided, technology employed, and products dispensed, and they shall provide
 services or dispense products only when benefit can reasonably be expected.
- 111 L. Individuals who hold the Certificate of Clinical Competence shall use independent and
- 112 <u>evidence-based clinical judgment, keeping paramount the best interests of those being served.</u>
- 113 Individuals may make a reasonable statement of prognosis, but they shall not guarantee—
- 114 directly or by implication—the results of any treatment or procedure.

- 115 M. Individuals may make a reasonable statement of prognosis, but they shall not guarantee—
- 116 <u>directly or by implication—the results of any treatment or procedure.</u> Individuals who hold the
- 117 Certificate of Clinical Competence shall use independent and evidence-based clinical judgment,
 118 keeping paramount the best interests of those being served.
- 119 N. Individuals who hold the Certificate of Clinical Competence may provide services via
- 120 telepractice consistent with professional standards and state and federal regulations, but they
- 121 shall not provide clinical services solely by correspondence, but may provide services via
- 122 telepractice consistent with professional standards and state and federal regulations.
- O. Individuals shall protect the confidentiality and security of records of professional services
 provided, research and scholarly activities conducted, and products dispensed. Access to these
 records shall be allowed only when doing so is necessary to protect the welfare of the person or
 of the community, is legally authorized, or is otherwise required by law.
- P. Individuals shall protect the confidentiality of any professional or personal information about
 persons served professionally or participants involved in research and scholarly activities. and
 may disclose Disclosure of confidential information shall be allowed only when doing so is
 necessary to protect the welfare of the person or of the community, is legally authorized, or is
 otherwise required by law.
- Q. Individuals shall maintain timely records; shall and accurately record and bill for services
 provided and products dispensed; and shall not misrepresent services provided, products
 dispensed, or research and scholarly activities conducted.
- 135R. Individuals shall not allow personal hardships, psychosocial distress, substance use/misuse, or136physical or mental health conditions to interfere with their duty to provide professional services
- 137 with reasonable skill and safety. Individuals whose professional practice is adversely affected by
- 138 any of the above-listed factors should seek professional assistance regarding whether their
- 139 professional responsibilities should be limited or suspended. whose professional practice is
- 140 adversely affected by substance abuse, addiction, or other health-related conditions are
- 141 impaired practitioners and shall seek professional assistance and, where appropriate, withdraw
- 142 from the affected areas of practice.
- 143 S. Individuals who have knowledge that a colleague is unable to provide professional services with 144 reasonable skill and safety shall report this information to the appropriate authority, internally

145	if <u>such</u> a mechanism exists and, <u>when appropriate, otherwise,</u> externally <u>to the applicable</u>
146	professional licensing authority or board, other professional regulatory body, or professional
147	association.
148	T. Individuals shall give provide reasonable notice to ensure continuity of care and shall provide
149	information about alternatives for obtaining care in the event that they can no longer provide
150	professional services.
151	
152	Principle of Ethics II
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154	Individuals shall honor their responsibility to achieve and maintain the highest level of professional
155	competence and performance.
156	
157	Rules of Ethics
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159	A. Individuals who hold the Certificate of Clinical Competence shall engage in only those aspects of
160	the professions that are within the scope of their professional practice and competence,
161	considering their certification status, education, training, and experience.
162	B. Members who do not hold the Certificate of Clinical Competence may not engage in the
163	provision of clinical services; however, individuals who are in the certification application
164	process may provide engage in the provision of clinical services consistent with current local
165	and state laws and regulations and with ASHA certification requirements.
166	C. Individuals shall enhance and refine their professional competence and expertise through
167	engagement in lifelong learning applicable to their professional activities and skills. Individuals
168	who engage in research shall comply with all institutional, state, and federal regulations that
169	address any aspects of research, including those that involve human participants and animals.
170	D. Individuals who engage in research shall comply with all institutional, state, and federal
171	regulations that address any aspects of research., including those that involve human
172	participants and animals. Individuals shall enhance and refine their professional competence

- and expertise through engagement in lifelong learning applicable to their professional activities
 and skills.
- E. Individuals in administrative or supervisory roles shall not require or permit their professional
 staff to provide services or conduct research activities that exceed the staff member's
 certification status, competence, education, training, and experience.
- F. Individuals in administrative or supervisory roles shall not require or permit their professional
 staff to provide services or conduct clinical activities that compromise the staff member's
 independent and objective professional judgment.
- G. Individuals shall make use of technology and instrumentation consistent with accepted
 professional guidelines in their areas of practice. When such technology is required but not
 available, an appropriate referral may be made.
- H. Individuals shall ensure that all technology and instrumentation used to provide services or to
 conduct research and scholarly activities are in proper working order and are properly
 calibrated.
- 187

188 **Principle of Ethics III**

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- 190 In their professional role, iIndividuals shall act with honesty and integrity when engaging with honor
- 191 their responsibility to the public when advocating for the unmet communication and swallowing needs
- 192 of the public and shall provide accurate information involving any aspect of the professions.
- 193

194 Rules of Ethics

- 195
- A. Individuals shall not misrepresent their credentials, competence, education, training,
 experience, and or scholarly contributions.
- B. Individuals shall avoid engaging in conflicts of interest whereby <u>a personal, professional</u>,
- 199 financial, or other interest or relationship could reasonably be expected considerations have
- 200 the potential to influence or compromise an individual's objectivity, competence, or

- 201 <u>effectiveness in performing their professional duties and/or responsibilities. judgment and</u>
 202 objectivity.
- C. Individuals shall not misrepresent research and scholarly activities, diagnostic information,
 services provided, results of services provided, products dispensed, or the effects of products
 dispensed, or research and scholarly activities.
- D. Individuals shall not defraud, scheme to defraud, through intent, ignorance, or negligence or
 engage in any scheme to defraud in connection with <u>illegal or negligent conduct related to</u>
 obtaining payment, <u>or</u> reimbursement, or grants and contracts for services-provided, products,
 research-conducted, or grants.-products dispensed.
- E. Individuals' statements to the public shall provide accurate and complete information about
 the nature and management of regarding communication, swallowing, and related disorders;
 about the professions; about professional services, about and products; for sale, and about
 research and scholarly activities.
- F. Individuals' statements to the public shall adhere to prevailing professional <u>standards</u> norms
 and shall not contain misrepresentations when advertising, announcing, and <u>or</u> promoting their
 professional services, and products, and when reporting or research results.
- G. Individuals shall not knowingly make false financial or nonfinancial statements and shall
 complete all materials honestly and without omission.
- 219

220 Principle of Ethics IV

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Individuals shall uphold the dignity and autonomy of the professions, maintain collaborative and
 harmonious interprofessional and intraprofessional relationships, and accept the professions' self imposed standards.

- 225
- 226 Rules of Ethics
- 227

- A. Individuals shall work collaboratively, when appropriate, with members of one's own
- profession and/or members of other professions, when appropriate, to deliver the highestquality of care.
- B. Individuals shall exercise independent professional judgment in recommending and providing
 professional services when an administrative <u>directive mandate</u>, referral source, or prescription
 prevents the individual from keeping the welfare of persons served paramount.
- C. Individuals' statements to colleagues about professional services, products, or research results, and products shall adhere to prevailing professional standards and shall contain no
 misrepresentations.
- D. Individuals shall not engage in any form of conduct that adversely reflects on the professions or
 on the individual's fitness to serve persons professionally.
- E. Individuals shall not engage in dishonesty, negligence, fraud, deceit, or misrepresentation.
- F. Individuals who mentor Clinical Fellows, act as a preceptor to audiology externs, or supervise
 undergraduate or graduate students, assistants, or other staff shall provide appropriate
 supervision and shall comply—fully and in a timely manner—with all ASHA certification and
 supervisory requirements.
- G. Applicants for certification or membership, and individuals making disclosures, shall not
 knowingly make false statements and shall complete all application and disclosure materials
 honestly and without omission.
- 247 H. Individuals shall not engage in any form of harassment, <u>or</u> power abuse, or sexual harassment.
- I. Individuals shall not engage in sexual activities with individuals (other than a spouse or other an individual with whom a prior consensual relationship exists) over whom they exercise
 professional authority or power, including persons receiving services, <u>aides</u>, assistants, <u>Clinical</u>
- 251 <u>Fellows, research participants, students, technicians, or any others under their care or</u>
- 252 <u>supervision. research participants.</u>
- J. Individuals shall not knowingly allow anyone under their supervision to engage in any practice
 that violates the Code of Ethics.

- 255 K. Individuals shall assign credit only to those who have contributed to a publication,
- presentation, process, or product. Credit shall be assigned in proportion to the contribution andonly with the contributor's consent.
- L. Individuals shall reference the source when using other persons' ideas, research, presentations,
 results, or products in written, oral, or any other media presentation or summary. To do
 otherwise constitutes plagiarism.
- M. Individuals shall not discriminate in their relationships with colleagues, assistants, students,
 support personnel, and members of other professions, or individuals under their supervision
 and disciplines on the basis of age, citizenship, disability, race, ethnicity, sex, gender, gender
 identity/gender expression, genetic information, national origin, race, religion, sex, sexual
 orientation, age, religion, national origin, disability, culture, language, dialect, or socioeconomic
 status, or veteran status.
- N. Individuals with evidence that the Code of Ethics may have been violated have the
 responsibility to <u>either</u> work collaboratively to resolve the situation where possible or to inform
 the Board of Ethics through its <u>established procedures</u>.
- O. Individuals shall report members of other professions who they know have violated standards
 of care to the appropriate professional licensing authority or board, other professional
 regulatory body, or professional association when such violation compromises the welfare of
 persons served and/or research participants.
- P. Individuals shall not file or encourage others to file complaints that disregard or ignore facts
 that would disprove the allegation; the Code of Ethics shall not be used for personal reprisal, as
 a means of addressing personal animosity, or as a vehicle for retaliation.
- Q. Individuals making and responding to complaints shall comply fully with the policies of the
 Board of Ethics in its consideration, adjudication, and resolution of complaints of alleged
 violations of the Code of Ethics.
- R. Individuals involved in ethics complaints shall not knowingly make false statements of fact or
 withhold relevant facts necessary to fairly adjudicate the complaints.
- S. Individuals shall comply with local, state, and federal laws and regulations applicable to
 professional practice, research ethics, and to the responsible conduct of research.

284 T. Individuals who have been convicted of; been found guilty of; or entered a plea of guilty or nolo 285 contendere to (1) any misdemeanor involving dishonesty, physical harm—or the threat of 286 physical harm—to the person or property of another, or (2) any felony, shall self-report by 287 notifying the ASHA Standards and Ethics Office (see Terminology for mailing address) in writing 288 within 60 30-days of the conviction, plea, or finding of guilt. Individuals shall also provide a 289 certified copy of the conviction, plea, or nolo contendere record with their self-report 290 notification, or and docket entry any other court documents as reasonably requested to by the 291 ASHA Standards and Ethics Office. within 30 days of self-reporting.

292 U. Individuals who have (1) been publicly sanctioned disciplined or denied a license or a 293 professional credential by any professional association, professional licensing authority or 294 board, or other professional regulatory body; or (2) voluntarily relinquished or surrendered their license, certification, or registration with any such body while under investigation for 295 296 alleged unprofessional or improper conduct shall self-report by notifying the ASHA Standards 297 and Ethics Office (see Terminology for mailing address) in writing within 30-60 days of the final 298 action or disposition. Individuals shall also provide a certified copy of the final action, sanction, 299 or disposition to the ASHA Standards and Ethics Office with their self-report notification. within 300 30 days of self reporting.



301	Terminology
302	
303	ASHA Standards and Ethics Office
304	The ASHA Ethics Office assists the Board of Ethics with the confidential administration and processing
305	of self-reports from and ethics complaints against individuals (as defined below). All complaints and
306	self-reports should be sent to this office. The mailing address for self-reporting in writing is the ASHA
307	Ethics Office is American Speech-Language-Hearing Association, Standards and attn: Ethics Office, 2200
308	Research Blvd., # <u>309</u> 313, Rockville, MD 20850. <u>The email address is ethics@asha.org.</u>
309	
310	advertising
311	Any form of communication with the public <u>regarding</u> about services, therapies, products, or
312	publications.
313	
314	conflict of interest
315	An opposition between the private interests and the official or professional responsibilities of a person
316	in a position of trust, power, and/or authority.
317	
318	crime
319	Any felony; or any misdemeanor involving dishonesty, physical harm to the person or property of
320	another, or a threat of physical harm to the person or property of another. For more details, see the
321	"Disclosure Information" section of applications for ASHA certification found
322	on www.asha.org/certification/AudCertification/ and www.asha.org/certification/SLPCertification/.
323	
324	diminished decision-making ability
325	Any condition that renders a person unable to form the specific intent The inability to comprehend,
326	retain, or apply information necessary to determine a reasonable course of action.

328	fraud
329	Any act, expression, omission, or concealment—the intent of which is either actual or constructive—
330	calculated to deceive others to their disadvantage.
331	
332	impaired practitioner
333	An individual whose professional practice is adversely affected by addiction, substance abuse, or
334	health-related and/or mental health-related conditions.
335	
336	individuals
337	Within the Code of Ethics, this term refers to ASHA mMembers and/or certificate holders, and
338	including applicants for certification.
339	
340	informed consent
341	May be verbal, unless written consent is required; constitutes consent An agreement by persons
342	served, those with legal authority for persons served, or research participants engaged, or parents
343	and/or guardians of persons served that constitutes consent to a proposed course of action after the
344	communication of adequate information regarding expected outcomes and potential risks. Such an
345	agreement may be verbal or written, as required by applicable law or policy.
346	
347	jurisdiction
348	The "personal jurisdiction" and authority of the ASHA Board of Ethics over an individual holding ASHA
349	certification and/or membership, regardless of the individual's geographic location.
350	
351	know, known, or knowingly
352	Having or reflecting knowledge.
353	

- 354 may vs. shall
- 355 *May* denotes an allowance for discretion; *shall* denotes <u>something that is required</u> no discretion.

356

357 misrepresentation

- Any statement by words or other conduct that, under the circumstances, amounts to an assertion that is false, or erroneous, or misleading (i.e., not in accordance with the facts); any statement made with
- is haber of enteneous, or misleading (i.e., not in decondance with the facts), any statement made
- 360 conscious ignorance or a reckless disregard for the truth.
- 361
- 362 negligence
- 363 Breaching of a duty owed to another, which occurs because of a failure to conform to a requirement,
- 364 and this failure has caused harm to another individual, which led to damages to this person(s); failure
- 365 <u>Failing</u> to exercise the <u>a standard of</u> care toward others that a reasonable or prudent person would
- 366 take <u>use</u> in the circumstances, or taking actions that such a reasonable person would not.
- 367

368 nolo contendere

- 369 No contest. A plea made by a defendant stating that they will not contest a criminal charge.
- 370

371 plagiarism

- 372 False r <u>Representation</u> of another person's idea, research, presentation, result, or product as one's
- 373 own through irresponsible citation, attribution, or paraphrasing; ethical misconduct does not include
- 374 honest error or differences of opinion.

375

- 376 publicly sanctioned
- 377 A formal disciplinary action of public record, excluding actions due to insufficient continuing education,
- 378 checks returned for insufficient funds, or late payment of fees not resulting in unlicensed practice.

380 reasonable or reasonably

Being Supported or justified by fact or circumstance and being in accordance with reason, fairness,
 duty, or prudence.

383

384 self-report

- 385 A professional obligation of self-disclosure that requires (a) notifying the ASHA Standards and Ethics
- 386 <u>Office in writing and (b) mailing sending a hard copy of a certified the required documentation to the</u>
- 387 ASHA Standards and Ethics Office (see definition of "written" below). (see term above). All self-reports
- 388 are subject to a separate ASHA Certification review process, which, depending on the seriousness of
- 389 the self-reported information, takes additional processing time.
- 390
- 391 shall vs. may
- 392 *Shall* denotes something that is required no discretion; may denotes an allowance for discretion.
- 393

394 support personnel

- 395 Those providing support to audiologists, speech language pathologists, or speech, language, and
- 396 hearing scientists (e.g., technician, paraprofessional, aide, or assistant in audiology, speech language
- 397 pathology, or communication sciences and disorders). For more information, read the Issues in Ethics
- 398 Statements on Audiology Assistants and/or Speech Language Pathology Assistants.
- 399

400 telepractice, teletherapy

Application of telecommunications technology to the delivery of audiology and speech-language
pathology professional services at a distance by linking clinician to client/patient/student or clinician to
clinician for assessment, intervention, and/or consultation, or supervision. The quality of the service
should be equivalent to that of in-person service. For more information, see the telepractice section on
the ASHA Practice Portal.

407 written

408 Encompasses both electronic and hard-copy writings or communications.