

Registered, Group (live, face-to-face) course offering

Changes to a registered course offering

I need to....

Cancel offering?

YES

Go to Course and Offering Registration System. See Instructions

End

Change start and end date?

Yes

Go to CE Course and Offering Registration Information Change Form. Submit new dates.

End

Change format?

No

Option

Live, group (Real time, synchronous) Conducted using Webinar or other distance technology?

Yes

Go to CE Course and Offering Registration Information Change Form

New location field type "Distance Learning"

End

Self-Study, individual (Not real time, asynchronous) course type

Yes

Go to Course and Offering Registration System. See Instructions

Cancel offering

Contact Provider Manager for additional guidance

Combination of live and self-study formats?

Yes

Contact Provider Manager for additional guidance

Option

Option