

Name: _____ Email: _____

**Forum on Strategizing Solutions to Personnel Shortages in
Speech-Language Pathology**

Individual Action Planning Form

During the past two days you have heard about innovative approaches for alleviating personnel shortages from presenters in a variety of settings. You have also participated in small group discussions. From these discussions, please complete the questionnaire below which will help you craft a plan for addressing the personnel shortage issue in you community. ASHA will follow-up within 3-6 months to see how you are progressing with your goals. Please retain the pink copy for your records.

1. What three things could I/my district institution do to alleviate personnel shortages in my setting? (e.g., work to get increased funding from the administration to add a faculty position, develop a recruitment brochure and marketing campaign, coalesce a meeting of area health care provider institutions to discuss solutions.

2. Who are the other stakeholders and decision makers that you would need to involve to achieve your goal? (e.g., department chair and CSD faculty, site administrator and superintendent, immediate supervisor and department heads of other institutions).

3. Describe the steps you would take to achieve your goal? (e.g., review existing resources and data; develop a plan of action; set timelines and assign individuals to execute steps in the plan; seek out other stakeholders to discuss, review and finalize the plan; or engage decision makers in the discussion of the plan).

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

4. How will you evaluate the effectiveness of your plan?

Good Luck!